**REPLACEMENT INSTRUCTIONS**

**Roto Lock - Removal and Replacement**

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**NB:** Remove the cover to a safe working area outside the Zone 2 and cover the open manhole and barrier off. When grinding, impact safety glasses/goggles and gloves should be worn. When welding, appropriate PPE must be used.

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**Removal**

1. Turn the cover over and elevate using wooden blocks to allow access to the lock paddle and to protect the cover surface.

2. Using a 4” grinder, grind away the weld on the paddle foot.

3. Remove the paddle foot.

4. Slide out the bolt from the cover top.

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5. Slide in the new bolt from the cover top.

6. Insert the new paddle foot.

7. Weld the paddle to the bolt.

8. New roto lock fitted. Ensure that the lock operates correctly.